



DARREN P. LOMBARD

CLERK OF CRIMINAL DISTRICT COURT, ORLEANS PARISH
CHIEF ELECTIONS OFFICER
2700 Tulane Ave. Rm 114 New Orleans, La 70019
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REQUEST FOR RECORD FORM

In order to furnish you with the information requested, we need the following information from you. Please fill out the information below and return it to the Clerk of Criminal District Court, General Docket, 2700 Tulane Avenue, Room 114, New Orleans, Louisiana 70119:

Requested by: _____ Date: _____

Contact Information: _____

- Expungement Package
- Certified Package
- View Entire File
- Copy of Entire File
- Other (Specify) _____

Case Name: _____ Case Number: _____

Date of Birth: _____

Judge/Section: _____

If further assistance is needed, please do not hesitate to contact this office, or send request by facsimile at (504) 658-9183.

Sincerely,
Darren P. Lombard
Clerk, Criminal District Court

Deputy Clerk's Signature: _____ Date: _____

FOR CLERK'S OFFICE USE ONLY:

- FILE NOT FOUND: (List File Number) _____
- DOCUMENTS MISSING: (List Documents) _____

- DOCUMENTS NOT LEGIBLE: (List Documents) _____